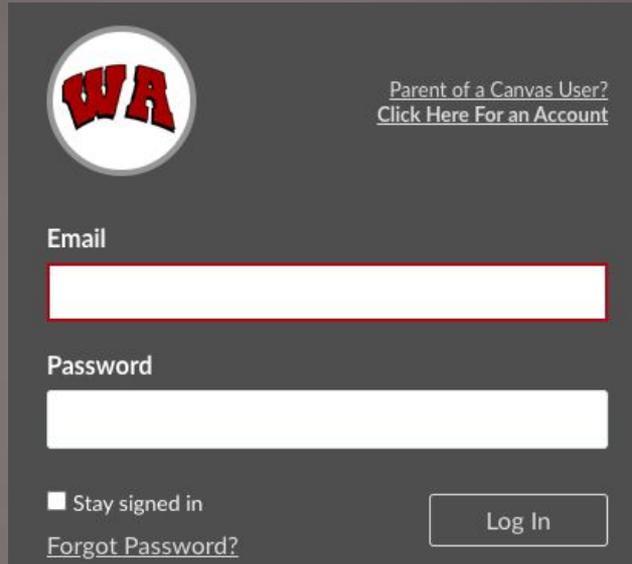


Guardian Guide to Canvas & Skyward



WA

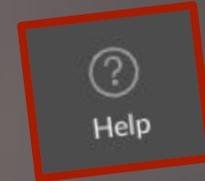
[Parent of a Canvas User?
Click Here For an Account](#)

Email

Password

Stay signed in

[Forgot Password?](#)



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Accessing your Parent Canvas Account



Parent of a Canvas User?
[Click Here For an Account](#)

Email
[Input Field]

Password
[Input Field]

Stay signed in

[Forgot Password?](#)

[Log In](#)

[Help](#) [Privacy Policy](#) [Acceptable Use Policy](#) [Facebook](#) [Twitter](#)

INSTRUCTURE

Step 1: Go to westasd.instructure.com

Step 2: Click **Parent of a Canvas User?**

Step 3: Complete the form, including your child's **Pairing Code**

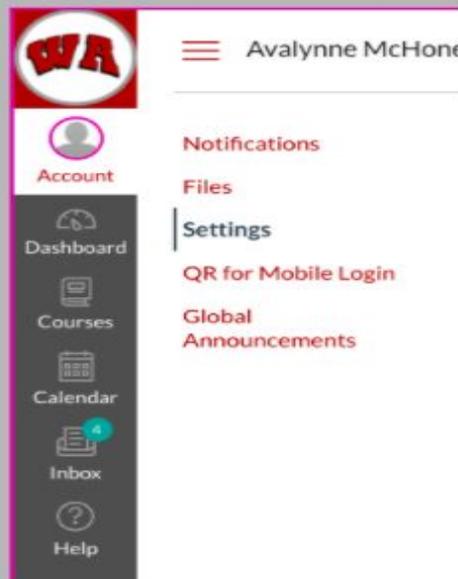
Step 4: Click **Start Participating**



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Student Generated Pairing Code



Students generate and provide parents with a pairing code. This pairing code is required for parents to create their parent Canvas account.

Student be logged into their student Canvas account to generate the pairing code.

Step 1: Click **Account**

Step 2: Click **Settings**

Step 3: Click **Pair with Observer** on the right side

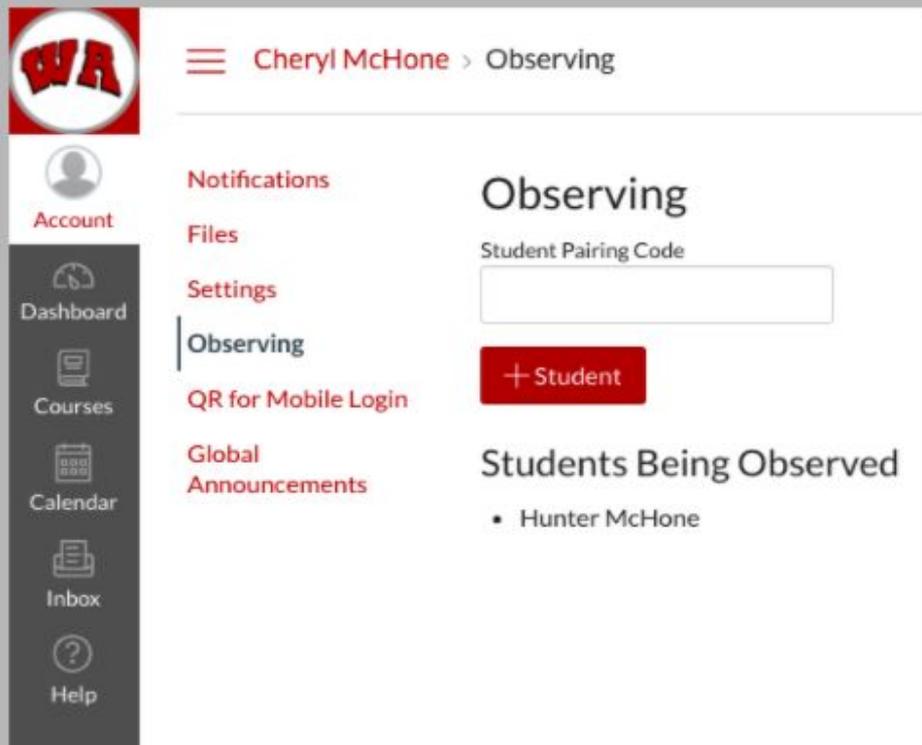
 Pair with Observer



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Pairing your Parent Canvas Account with Additional Children



The screenshot shows the Canvas Parent Account interface. At the top left is a circular logo with 'WA' in red. Below it is a navigation sidebar with icons for Account, Dashboard, Courses, Calendar, Inbox, and Help. The main content area shows the user's name 'Cheryl McHone' and the current page 'Observing'. A menu on the left lists 'Notifications', 'Files', 'Settings', 'Observing' (highlighted), 'QR for Mobile Login', and 'Global Announcements'. The 'Observing' section features a 'Student Pairing Code' input field, a red '+ Student' button, and a list titled 'Students Being Observed' with one entry: 'Hunter McHone'.

Parents can add additional children to their parent account by having each child generate a pairing code.

Once you have the pairing code, log into your parent Canvas account.

Step 1: Click **Account**

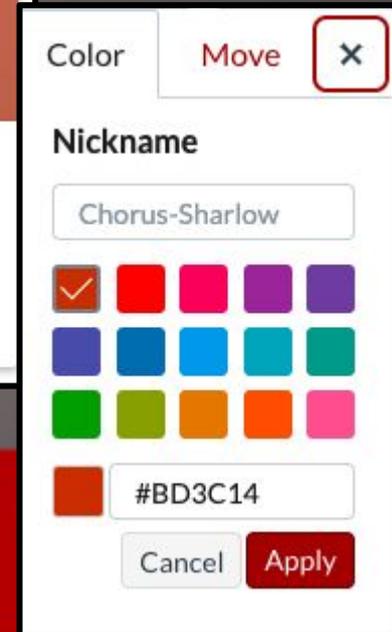
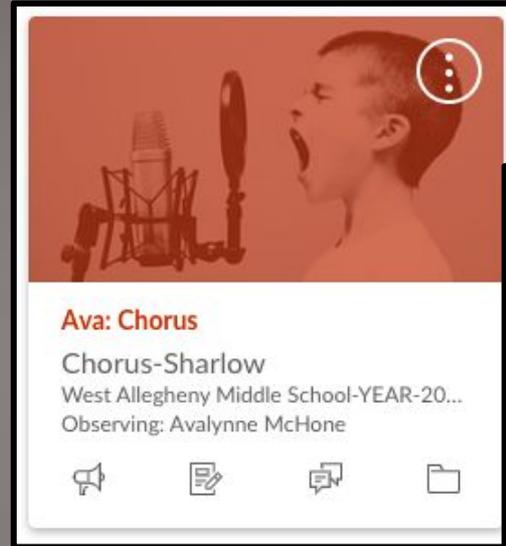
Step 2: Click **Observing**

Step 3: Enter your child's **Pairing Code**

Step 4: Click **+Student** Button

Organizing Your Child's Classes

- Dashboard Tiles
 - Rename
 - Move
 - Color Code
- Courses
 - Favorites



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Notification Preferences

- To personalize your notification preferences...
 - Select Account
 - Select Notifications
 - Use the right hand column to choose between 4 preferences

| Email Address | | | |
|-------------------------------------|--|-------------------------------------|-------------------------------------|
| mchonec5@gmail.com | | | |
| <input type="checkbox"/> | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | | <input type="checkbox"/> | <input type="checkbox"/> |

Notify me right away

Send daily summary

Send weekly summary

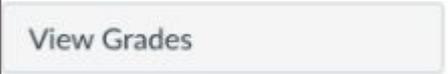
Do not send me anything



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Viewing Grades and Feedback

- Grades are viewable...
 - In the dashboard, select 
 - In the dashboard, select Recent Feedback (located below the Coming Up/To Do)
 - In the dashboard, select a course & then grades in the course navigation
 - You can switch between courses by using the “Course” dropdown at the top



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Using the Calendar

- The calendar feature has 3 options:
 - Week
 - Month
 - Agenda
- Select the courses you want to view
 - You can also change the course colors to highlight specific courses

▼ CALENDARS

- Cheryl McHone
- Band 8
- Ava: Chorus
- CLASS 8-Kiser
- ELA 8-Troup
- GEOMETRY-McCaskey
- GERMAN I-Patterson
- Life Science 8-Karcz
- Physical Education-Rakoci
- US History I -Bears



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Using the Inbox and Messaging in Canvas

- Use the inbox to quickly connect to your child's teacher(s)
- Your inbox can also be sorted by class

Compose Message

Course

Subject

Favorite Courses

Favorite Courses

- Band 8
- Ava: Chorus
- CLASS 8-Kiser
- ELA 8-Troup
- GEOMETRY-McCaskey
- GERMAN I-Patterson
- Life Science 8-Karcz
- Physical Education-Rakoci



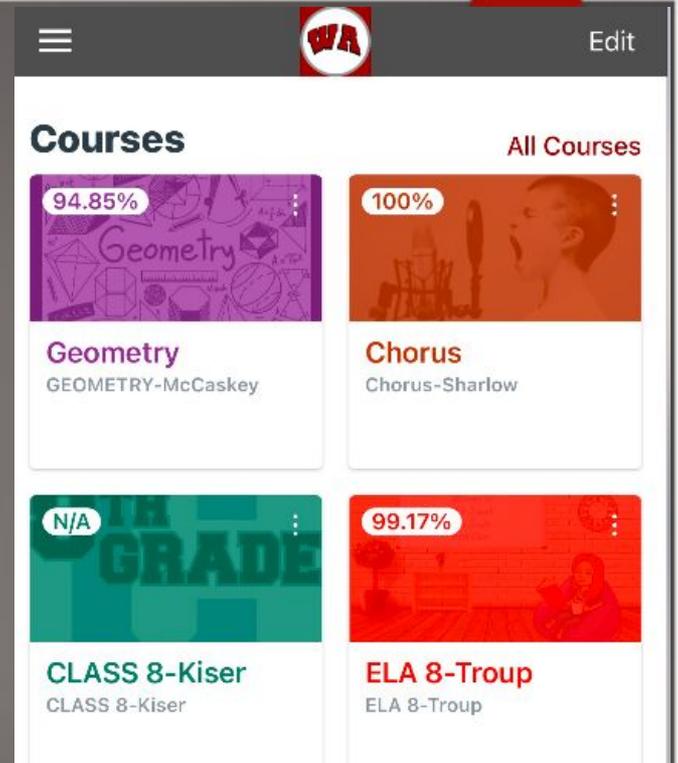
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Using the Canvas Mobile App



Recommended & Provides
Parent Login Option



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Canvas & Skyward

Parents and students will have access to both Canvas and Skyward, however they will be used for different things.

Canvas

- Snapshot into your child's course
- Grades throughout the 9 weeks
- Daily Assignments
- Inbox to communicate with teachers
- Calendar

Skyward

- Attendance
- Report Cards
- Demographic Information
- Student Schedules

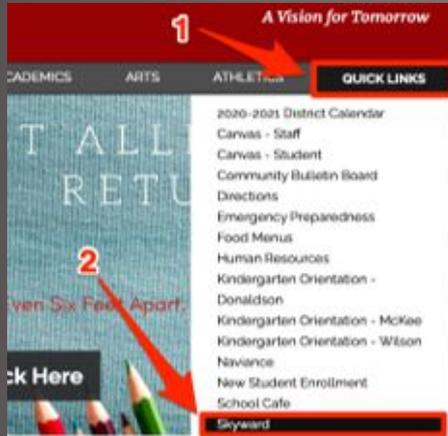


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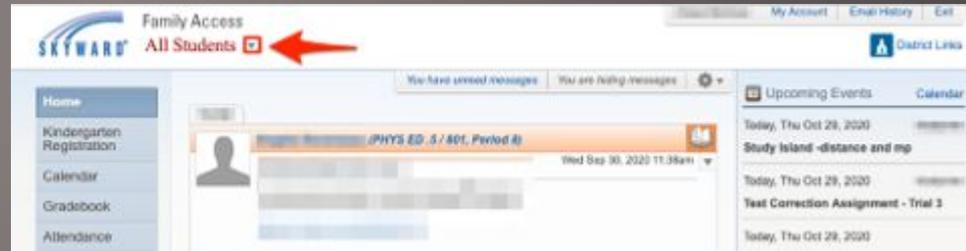
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Accessing Skyward

To view student information in Skyward, go to our website (westasd.org) and click on the “Quick Links” button [1]. Then click the “Skyward” link [2].



Once in Skyward, you'll have to select each student individually to view their information. Click the small down arrow next to “All Students” as pictured below.



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Accessing Skyward

The name of the student you selected will be displayed at the top [1]. To view your student's grades, click on "Gradebook" [2] in the side bar. That will then take you to a page with the student's grades separated by quarter [3].

The screenshot shows the Skyward Family Access interface. At the top, the student's name is highlighted with a red box and labeled '1'. On the left sidebar, the 'Gradebook' link is highlighted with a red box and labeled '2'. The main content area shows a 'Gradebook' section with a table of grades. The table has columns for 'Class', 'Q1', 'Q2', 'Q3', 'Q4', and 'F'. The 'Q2' and 'Q3' columns are highlighted in yellow, and a red arrow labeled '3' points to these columns. Below the table, there is a note: 'Grades posted to the report card are in bold. Current grades are highlighted.'

| Class | Q1 | Q2 | Q3 | Q4 | F |
|--|-----|----|----|----|---|
| GERMAN I Period 1 (7:41 AM - 8:55 AM) | 100 | | | | |



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Skyward: Viewing Student Information

To view the student's information, click on the "Student Info" button in the navigation menu [1]. The emergency contact information is displayed below [2]. If any change needs made to the information, you can request a change by clicking "Request Changes for..." [3].

The screenshot shows the Skyward Student Information page. On the left is a navigation menu with 'Student Info' highlighted. The main content area shows a student's profile for West Allegheny Middle School, including fields for Gender, Age (Birthday), Language, Graduation Year, and Other ID. Below this is a table for Emergency Contacts with columns for Primary Phone, Second Phone, Third Phone, Employer's Phone, and Home Email. A 'Request Changes for...' button is located in the top right corner. Red arrows and numbers 1, 2, and 3 point to the 'Student Info' button, the Emergency Contacts table, and the 'Request Changes for...' button, respectively.

| Emergency Contacts | Primary Phone | Second Phone | Third Phone | Employer's Phone | Home Email |
|--------------------|---------------|--------------|-------------|------------------|------------|
| | | | | | |
| | | | | | |



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Skyward: Viewing Health Information

To view the student's health information, click on the "Health Info" button in the navigation menu [1]. Any student health information will then be displayed [2].

Health Information

Home
Kindergarten Registration
Calendar
Gradebook
Attendance
Student Info
Busing
Schedule
Test Scores
Activities
Student Services
Portfolio
Skytell
Health Info

Display Options Dental Records

| School Year | Screening Date | School | Examined By | Screening Result | Referred By |
|-------------|----------------|------------------------------|---------------|------------------|-------------|
| 2013-2014 | 10/15/2013 | West Allegheny Middle School | School Dental | PASS | |



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